

Filling up of vacancies of Teaching Staff (contract basis) in KGBVs / URS

Instructions to Candidates

1. Applications are invited through Online from qualified candidates in the prescribed format. Application format is available on SSA WEBSITE <http://ssa.telangana.gov.in> for the **purely temporary contract basis posts**.

Date of Notification	19.06.2018
Submission of Applications ONLINE	20.06.2018 to 23.06.2018
Last Date for Uploading of Applications ONLINE	23.06.2018 (05.00 PM)
Downloading of Hall Tickets	29.06.2018 onwards
Written Examination(online) for Special Officers in KGBV /URS	02-07-2018
Written Examination(online) for PG CRT in KGBVs	03-07-2018
Written Examination(online) for CRTs, PETs in KGBVs/URS	04-07-2018

2. The **State Project Director** reserves the right to conduct the Examination either COMPUTER BASED RECRUITMENT TEST (CBRT) or OFFLINE based Examination in objective type.
3. The Candidates have to apply Online through SSA Official Website <http://ssa.telangana.gov.in>.
4. The candidates who have already submitted their applications to the District Educational Officers for the post of PGCRT in KGBVs also have to submit their application online and those who have not submitted their applications to the District Educational Officers for the post of PGCRT, may also apply online within due to date.
5. The candidates must read instructions thoroughly before filling Online applications. Candidates are requested to keep the details of the following documents ready while uploading their Applications.
 - (i) Aadhar Number
 - (ii) Educational Qualification details i.e., SSC, INTERMEDIATE, DEGREE, POST GRADUATION, TET etc. and their Roll Numbers, Year of passing etc.
 - (iii) Community/ Caste Certificate obtained from Mee Seva/ E Seva i.e., Enrollment number and date of issue.

6. The candidates who possess requisite qualification may apply online by satisfying themselves about the terms and conditions of the Test. The number of vacancies are subject to variation on intimation being received from the **District Educational Officers** concerned i.e., Appointing Authority.
7. **Educational Qualifications**: Applicants must possess the qualifications as prescribed for the post from a recognized University/ Institution as detailed in the Annexure-III as on the Date of Notification.

For the purpose of Selection for the Teaching posts i.e.SO/CRT, scores obtained in Andhra Pradesh Teacher Eligibility Test (APTET) / Telangana Teacher Eligibility Test (TSTET)/Central Teacher Eligibility Test (CTET) with the qualifying marks as given below shall only be considered:

TET Name	Maximum Marks	Pass Marks		
		OC	BC	SC / ST / Differently Abled
APTET / TSTET	150	90	75	60
CTET	150	90	75	60

The APTET scores obtained before the appointed day of 02.06.2014 shall only be Considered.

Selection of candidates shall be on the basis of combined marks secured in the Written Examination (80% weightage) and TET (20% weightage) for the posts of CRT (Contract basis).

In respect of SOs selection, combined marks secured in the written examination(75% weightage) and TET (20% weightage) will be taken into consideration and 5 marks will be awarded to the candidates who are having minimum 3 years of experience in KGBVs as CRTs as on **01.07.2018**.

In respect of PG CRTs selection, 95% weightage will be given to the marks obtained in the written examination and 5 marks will be awarded to the candidates those who are having minimum 3 years of experience in KGBVs as CRT/SO as on **01.07.2018**.

8. **The candidate must be able to teach either in English and Telugu, if necessary.**
9. **Language / Medium of Study Qualifications for Non-language subjects:** The candidates who have (i) passed SSC or its equivalent Examination or Intermediate or its equivalent or Degree Examination in the medium of instruction concerned or (ii) have studied the Language concerned as First Language in SSC or its equivalent or as Part I in Intermediate or its equivalent or as Second Language in Intermediate or its equivalent or as a Subject in Degree are eligible for the posts of SA (Mathematics/ Biological Sciences/ Physical Sciences/ Social Studies) in the concerned medium only. The Examination Question Paper shall be in **English and Telugu.**
10. The Candidates who have obtained Degrees through Open Universities / Distance Education mode are required to have recognition by the University Grants Commission / AICTE / Distance Education Council as the case may be. Unless such Degrees are recognised by the relevant Statutory Authority, they will not be accepted for purpose of Educational Qualification. The onus of Proof of recognition by the relevant Statutory Authority that their Degrees / Universities have been recognized rests with the Candidate.
11. **AGE:** Minimum 18 years & Maximum 44* years. The age is reckoned as **on 01/07/2018** Minimum Age (18 years). Maximum Age (44 years). Age Relaxation: 5 years for SC/ST and BCs, 10 years for Physically Handicapped persons.

12. Centres For The Written Examination:

- i. The Examination will be held at all the **Erstwhile Districts Head Quarter.**
- ii. The **State Project Director** and **District Educational Officers & Ex-officio DPOs** however reserve the right to allot candidates to any Centre other than the Centre chosen by the applicant or to abolish / create a new Centre for administrative reasons. Request for change of the Centre will not be entertained.

13. How To Apply:

- (i) The Candidate has to visit the SSA WEBSITE <http://ssa.telangana.gov.in> and fill the application according to the guidelines provided at the time of registering for applications on Website. While filling the application form, the candidates have to ensure that there are no mistakes in it.
- (ii) Hand written/ Typed/ Photostat copies/ outside printed Application Form will not be accepted and liable for rejection.
- (iii) For any Technical problems related to Online submission and downloading of Hall Tickets please contact the Help Desk of the concerned District or mail to recruitmentssats@gmail.com
- (iv) **Applicants** are solely responsible, for any discrepancy in Bio-data particulars while submitting the application form through Online. The applicants are therefore advised to strictly follow the instructions before submitting the application.
- (v) The particulars furnished by the applicant in the Application Form shall be taken as final and the applications are processed, based on these particulars only by Computer. Candidates should, therefore, be very careful in Uploading / Submitting the Application Form Online.
- (vi) Incomplete/incorrect application form will be summarily rejected. The information if any furnished by the candidate subsequently in any form will not be entertained under any circumstances. Applicants should be careful while filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected at any time. Before Uploading/Submission of Application Form, the Candidates should carefully ensure his/her eligibility for this examination. No relevant column of the application form should be left blank, otherwise application form will not be accepted.

14. General Provisions

- i. Applicants shall compulsorily fill-up all relevant columns of application and submit application through website only. The particulars made available in the website shall be processed through computer and the eligibility decided in terms of notification.
 - ii. The applications submitted through online in the prescribed proforma available in the website and within the stipulated time shall only be considered.
 - iii. Applicants must upload his/her own scanned photo and signature through J.P.G format.
 - iv. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.
 - v. All the essential certificates issued by the competent authority of Telangana State shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.
 - vi. The claim of the candidates with regard to the date of birth, educational / technical qualifications, experience and community are accepted only provisionally on the information furnished by them in their application form and is subject to verification and satisfaction of the Competent Authority. Mere admission to any test or inclusion of the name of a candidate in a Merit List will not confer on the candidate any right to engage on contract basis. The candidature is therefore, provisional at all stages and the **State Project Officer/District Educational Officers** reserve the right to reject the candidature at any stage of the process.
15. The following certificates must be kept ready by the candidates for the purpose of verification and also at the time of making online application.
- i. Aadhar card.
 - ii. Proof of Educational Qualifications.

- iii. Date of Birth Certificate / S.S.C
- iv. School Study Certificate
- v. Local Scheduled Area Certificate (Candidates hailing from Agency Area) wherever applicable. The following Certificates should be obtained from Govt. of Telangana State in prescribed proforma for the purpose of verification.
- vi. Community Certificate.
- vii. Certificate of Residence / Nativity (where the Candidates have not studied in School / Private Study).
- viii. The following Certificates (whichever is applicable) should be obtained from Competent Medical authority for the purpose of verification.
 - a) Medical Certificate for the Blind b) Certificate of Hearing Disability and Hearing Assessment c) Medical Certificate in respect of Orthopedically Handicapped Candidates

16. Important legal provisions governing the test process:

- i. **Vacancies: The test process is not made on the vacancies available but the candidates will be drawn from merit list as per the need/requirement in the concerned district to engage them on contract basis.**
- ii. Candidates will be drawn as per Roster point wise.
- iii. The **District Educational Officers** are also empowered to invoke the penal provisions in force.
- iv. Caste & Community: Community Certificate issued by the competent authority (obtained from Government of Telangana State) in terms of G.O.Ms No. 58, SW (J) Dept., dt: 12/5/97 read with G.O. Ms. No. 5 Scheduled Castes Development (POA.A2) Dept., Dt. 08/08/2014, G.O. Ms. No. 11 Scheduled Castes Development (POA.A2) Dept., Dt. 17/09/2014 and G.O. Ms. No. 2 Scheduled Castes Development (POA.A2) Dept., Dt. 22/01/2015 should be submitted at appropriate time in respect of SC & ST Candidates. In respect of candidates belonging to Backward Classes are required to produce Community Certificate (BC-A, BC-B, BC-C, BC-D& BC-E) from Competent Authority i.e., from Tahsildars in the State of Telangana not below the rank of Deputy Tahsildar through E-seva/ Mee-seva (G.O. Ms. No. 16 BCW(OP) Dept., Dt.

11/03/2015) and orders and instructions issued by the Government from time to time. No person who professes a religion different from Hinduism shall be deemed a member of Schedule Caste. BC's, SC's and ST's belonging to other states are not entitled for any kind of reservation.

v. Reservation:-

- i. Rule of Reservation will be applicable.
- ii. **Only female Candidates are eligible for the posts in Kasturba Gandhi Balika Vidyalayas.**
- iii. **Differently abled persons are not eligible for the post of Physical Education.**
- iv. Only local tribes are eligible for the posts in the agency area.
- v. Reservation to the Local candidates will be applicable. The candidates claiming reservation as Local candidates shall obtain the required Study Certificates (from Class IV to Class X or SSC) (OR) Residence Certificate in the Proforma only for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates may be got ready with authorized signature and kept with the candidates to produce as and when required.
- vi. The Local Candidature will be based on erstwhile districts only.

17. Mandatory terms and conditions for all the posts in KGBVs.

- i) Willingness to work in Residential mode of Time Table and do night duties.
- ii) To attend all academic and administrative activities as assigned.
- iii) Continuance is subject to review of performance (Academic /Administrative matters) of the individual.
- iv) For the PGCRTs in addition to above three conditions the following conditions are also mandatory.
 - a) To give coaching for EMCET /NEET /IIT
 - b) To take school and Intermediate classes.

18. The Scheme & Syllabus for the examination has been shown in **ANNEXURE-IV**

19. **Procedure of selection: (a) CRTs Posts:** The selection will be based on the marks secured in the written examination either Online or OMR based by giving 80%

weightage for written test and 20% weightage for TET Paper II put together. Those candidates who qualify as per minimum qualifying marks for Selection and order of merit will be called for verification of Certificates, Community and Category wise as per the need/requirement.

(b) Special Officer: The selection will be based on the marks secured in the written examination either Online or OMR based by giving 75% weightage for written test, 20% weightage for TET Paper II and marks (5) considered in case of experience (3 years) in KGBVs as CRTs put together. Those candidates who qualify as per minimum qualifying marks for Selection and order of merit will be called for verification of Certificates, Community and Category wise as per the need/requirement.

(c) PG CRT posts: The selection will be based on the marks secured in the written examination either Online or OMR based by giving 95% weightage for written test and marks (5) considered in case of experience (3 years) in KGBVs as CRTs/SO put together. Those candidates who qualify as per minimum qualifying marks for Selection and order of merit will be called for verification of Certificates, Community and Category wise as per the need/requirement.

(d) PET posts: The selection will be based on the marks secured in the written examination either Online or OMR based (100% weightage). Those candidates who qualify as per minimum qualifying marks for Selection and order of merit will be called for verification of Certificates, Community and Category wise as per the need/requirement.

(e) The minimum qualifying marks for Selection are OCs 40%, BCs 35% SCs, STs and PHCs 30%.

20. Candidates have to produce Original documents and other particulars on the day of verification itself. If candidate fails to produce any of the required certificates and if the particulars furnished by him / her in the Application do not tally with the Original documents produced by him / her, then his / her candidature will be rejected/disqualified without any further correspondence. As candidature for the recruitment is processed through Computer/Electronic devices based on the

particulars furnished in the Application Form, the candidate is advised to fill in all the relevant particulars carefully.